

MEMORANDUM OF UNDERSTANDING ON A COTUTELLE PROGRAM
BETWEEN
THE FACULTY OF PHYSICS AND TECHNOLOGY, AL-FARABI KAZAKH
NATIONAL UNIVERSITY
AND
THE GRADUATE SCHOOL OF BIOMEDICAL SCIENCE AND ENGINEERING,
HOKKAIDO UNIVERSITY

Under the Academic Exchange Agreement concluded on August 1, 2011 between Al-Farabi Kazakh National University and Hokkaido University, the Faculty of Physics and Technology, Al-Farabi Kazakh National University and the Graduate School of Biomedical Science and Engineering, Hokkaido University implement the cotutelle program as follows in order to further facilitate mutual cooperation and educational research exchange in the doctoral programs.

1. Cotutelle program
A cotutelle program (hereinafter referred to as “cotutelle”) shall be an educational program in which relevant universities provide systematic joint research supervision for doctoral students based on an inter-university exchange agreement or a departmental exchange agreement. Students who have received joint research supervision in cotutelle and satisfied the requirements for completion in their home university shall be awarded a diploma stating the implementation of joint research supervision which is required for the completion of the doctoral program.
2. Application and admission of the students
Students who will participate in the cotutelle will be selected initially by the home university. The university hosting such students (hereinafter referred to as a “host university”) shall screen the selected students and make final admission decisions in each case. In principle, an application for cotutelle shall be made by the deadline set by each university.
3. Student status
Students participating in cotutelle (hereinafter referred to as “cotutelle students”) shall be admitted as special research students by Hokkaido University and as special research students by Al-Farabi Kazakh National University. Cotutelle students must complete the enrollment procedures by the date set by the host university.
4. Entrance examination, matriculation and tuition fees
Cotutelle students shall continue to pay tuition and other related fees to their home university. The host university will waive fees for entrance examination, matriculation and tuition for the cotutelle students from the other university.

5. Other expenses
Travel, accommodation and other expenses shall be borne by the students and their sponsors, but this shall not preclude an application for scholarships provided by independent institutions.
6. Number of Students to be sent
Each university will enroll no more than 5 students from the other each year; however, this number can be increased for a specified year with prior and mutual approval of both universities.
7. Research supervision system
Cotutelle students shall receive research supervision from both the home and host universities, and research supervision period at the host university shall be at least one year as a general rule (this can be cumulative). Meanwhile, it is desirable for students to receive research supervision at their home university for at least half of the standard duration of study which is set by the university.
8. Academic thesis review
Academic thesis review shall be implemented in accordance with the regulations of each university. Research supervisors from both universities shall cooperate to review theses. In principle, examiners' travel and other expenses shall be borne by the students' home university. A TV conference system and other similar systems may be used in academic thesis review as needed.
9. Statement in diplomas
The following statement will be appended to a diploma for cotutelle students who have satisfied the requirements for completion in their home university:
Hokkaido University: Diplomas shall include the words, "under a cotutelle agreement with Al-Farabi Kazakh National University"
Al-Farabi Kazakh National University: Diplomas shall include the words, "under a cotutelle agreement with Hokkaido University" .
10. Housing for cotutelle students
The host university will assist the students in finding adequate housing on or near the campus.
11. Health insurance
Cotutelle students shall purchase the health insurance required by the host university. The costs of any health insurance required, as well as any medical expenses not covered by such insurance, will be the personal responsibility of the cotutelle students.
12. Safety management for cotutelle students
During the period of student's stay at the host university, both universities will work cooperatively to ensure the safety of the students.
13. Duration of the Memorandum of Understanding
This Memorandum of Understanding (MoU) will be effective from the date of signing by both parties and remain in force for the same period as that of the Academic Exchange Agreement

between Al-Farabi Kazakh National University and Hokkaido University. This MoU may be terminated by six months' advance notice in writing to the other. In the event of termination of this MoU, both universities shall provide all support services stated above for the cotutelle students until the end of their programs.

14. Revision of the MoU

This MoU may be revised by a written agreement signed by both universities.

15. Non-discrimination

Both universities agree that no student shall on the grounds of race, national origin, sex, physical disability, age, or creed be excluded from participation under the terms of this MoU.

16. Miscellaneous

In addition to the provisions set forth in this MoU, details for the implementation of the cotutelle program may be separately determined upon consultation of both universities.



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